

DEANEM

Ethical • Professional • Effective

Outsourced Credit Control
Debt Collection • Tracing • Credit Checks

8 The Studios Bushey Herts WD23 3GZ

Tel: + 44 (0) 1923 819 692

Fax: +44 (0) 1923 819 389

enquiries@deanem.co.uk

www.deanem.co.uk

FACT SHEET – Self-Administered Letter Service Costs:

Our Self-Administered Letter service offers a cost effective enhancement to your current collection procedures and has been designed to improve internal recovery rates. The letters are printed by you, using the debtors' details held within your own computer system. The introduction of a third party name creates the impression of urgency to your debtors and that the collection process has been escalated.

Letters can be purchased in the following quantities, all prices shown are ex-VAT.

Quantity Purchased	Unit Cost £	Total Cost £
200	2.50	500.00
500	2.15	1,075.00
1,000	2.00	2,000.00
2,000	1.85	3,700.00
5,000	1.75	8,750.00

The only additional charge will be the cost of a 2nd class stamp to enable posting on to the recipient.