

DEANEM

Ethical • Professional • Effective

Outsourced Credit Control
Debt Collection • Tracing • Credit Checks

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Self-Administered Letter Order Form:

Client: _____

Address: _____

Post Code: _____

Tel: _____ Email _____

Contact Name: _____ Position: _____

Order No: _____ Order Date: _____

Signature: _____

Order Requirements:

No of Letterheads: _____ Stamps Required Y / N

Specific Text require: Y / N Deanem existing text to be used: Y / N

Text to be created by Deanem Collections: Y / N

Existing text to be provided & approved by Deanem: Y / N

Terms of use:

Only text approved by the Directors of Working Capital Repatriators Ltd is permissible.

Any amendments to the text must be put forward in writing to the Directors of Working Capital Repatriators Ltd for approval.

The Self-Administered letter system provided by Working Capital Repatriators Ltd may only be used by the above named company. Working Capital Repatriators Ltd must be notified of the details of any additional users.

If Working Capital Repatriators Ltd is made aware of any breaches of its Terms of use, the guilty party will be liable to additional fees of not less than the original contract value of the letters.

Should the Directors of Working Capital Repatriators Ltd become aware that the Self-Administered letter styles or trade names are being copied without permission, Working Capital Repatriators Ltd reserves the right to commence legal proceedings.

By signing this form you agree to abide by the above terms of use.

Deanem is a trading name of Working Capital Repatriators Ltd

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